

COURSE TITLE	FSPCA INTENTIONAL ADULTERATION VULNERABILITY ASSESSMENT COMBINATION COURSE (<i>Participant Course PLUS Lead Instructor Course</i>)
LOCATION	Live, virtual
LANGUAGE	English
DURATION	Four 4.5-hour sessions
COURSE DATE	Participant Course: August 6-7, 2024 Lead Instructor Course: August 13-14, 2024
COURSE TIME	9:00 am – 1:30 pm (U.S. Central) daily Please check-in at 8:45 am (U.S. Central) each day
COURSE ENROLLMENT FEE	\$1,599.00 USD
ENROLLMENT CLOSSES	July 15, 2024
TECHNICAL CHECK-IN	Thursday, August 1, 2024, 9:00 am – 10:00 am (U.S. Central)
COURSE PLATFORM	Zoom
COURSE MATERIALS	Electronic course materials will be available on the course landing page one week prior to the course start date

COURSE DESCRIPTION

This course combines the Conducting Vulnerability Assessments participant course with the FSPCA Intentional Adulteration Vulnerability Assessment Lead Instructor course.

FSPCA Conducting Vulnerability Assessments Participant Course

This course will provide participants with the knowledge to implement the requirements of conducting a vulnerability assessment under the *Mitigation Strategies to Protect Food Against Intentional Adulteration* (IA) regulation of the U.S. Food and Drug Administration (FDA). This regulation is one of a number of regulations and guidance that implement the provisions of the 2011 Food Safety Modernization Act (FSMA), which focuses on safe food practices.

The *Mitigation Strategies to Protect Food Against Intentional Adulteration* regulation (referred to as the IA rule) is aimed at preventing intentional adulteration from acts intended to cause wide-scale harm to public health, including acts of terrorism targeting the food supply. The regulation requires that certain activities must be completed by a “food defense qualified individual” who has successfully completed training in the conduct of a vulnerability assessment. This course developed by the FSPCA is the “standardized curriculum” recognized by FDA; successfully completing this course is one way to meet the requirements for a “food defense qualified individual” responsible for conducting a vulnerability assessment.

FSPCA Intentional Adulteration (IA) Vulnerability Assessment Lead Instructor Course

This course provides the participant the knowledge and tools needed to perform the duties of a Lead Instructor for the standardized training curriculum that FDA considers adequate in meeting the requirements for training of a “food defense qualified individual” for conducting a vulnerability assessment under the IA rule.

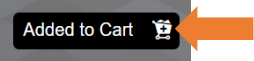
The course content is focused on strategies to aid in the effective instruction of the food defense activities and documentation that support conducting a vulnerability assessment using the three fundamental elements outlined in the IA rule. Administrative tasks for issuing Food Safety Preventive

Controls Alliance certificates are also covered as well as a refresher on effective presentation for the adult learner.

On Day 4 there is a Practicum “teach back” where each person will be asked to present a lesson from the curriculum (in English) to demonstrate your instructor skills and understanding of the FSPCA training materials. Failure to demonstrate instructor skills and an understanding of FSPCA training materials through participation in exercises, questions asked, and teach back observations may result in you not receiving your Lead Instructor certificate. Remediation fees may apply.

Upon successful completion of the full, 4-day FSPCA Intentional Adulteration Vulnerability Assessment Combination Course, you will be qualified to be a Vulnerability Assessment Lead Instructor by the FSPCA. The *Conducting Vulnerability Assessments* participant course within this combination course is the standardized curriculum recognized as adequate by FDA for the qualified individual responsible for conducting vulnerability assessments. Successfully completing this training allows you to deliver the *Conducting Vulnerability Assessments* Participant Course as a Lead Instructor.

STEP 1: ENROLLMENT PREREQUISITES	
1	You must be an approved Intentional Adulteration Vulnerability Assessment Lead Instructor candidate
2	You must have successfully completed the prerequisite FSPCA IA Conducting Vulnerability Assessments using Key Activity Types course
3	You must have successfully completed the prerequisite FSPCA IA Identification and Explanation of Mitigation Strategies course

STEP 2: ENROLLING IN THE COURSE	
1	Log into https://lms.ifpti.org with your username and password
2	Open a new browser tab. Paste this link into the new browser tab: https://lms.ifpti.org/#/instructor-led-courses/09ecf392-6cac-4684-b9af-d913eeeca1c5
3	Click on the cart icon located in the top right-hand corner to add the course to your cart. You will see the cart change to “Added to Cart”. 
4	Click on the “Added to Cart” box again to check out and “Proceed to Checkout”. Fill in your account information (name, address, etc.), agree to the terms and conditions then “Proceed to Checkout”. <ul style="list-style-type: none"> NOTE: The course fee is \$1599.00 USD
5	After you have paid the enrollment fee, you will receive a confirmation email from noreply@myabsorb.com . Check spam or junk mail if you have not received a confirmation.

SUPPORT

If you need assistance enrolling in the FSPCA Preventive Controls for Animal Lead Instructor course, or have questions about payment options, please contact the LMS administration team at LMSadmin@ifpti.org or by phone at 1-269-488-3258.

STEP 3: COURSE RECOMMENDATIONS AND REQUIREMENTS

1	<p>We strongly recommend that you re-read the Mitigation Strategies to Protect Food against Intentional Adulteration regulation (IA rule) as well as the FSPCA IA Vulnerability Assessment Participant Manual v1.0 before attending the course. And, download the IA draft guidance document for reference during the course. The IA rule and guidance documents can be found at: https://www.fda.gov/fooddefense</p>
2	<p>You are <u>required</u> to complete the Instructor Skills Overview online module no later than COB July 23, 2024. The online module is available on the course landing page.</p> <ul style="list-style-type: none"> • IMPORTANT: Failure to successfully complete the module by the due date noted will remove your eligibility to attend the course. Refunds will not be issued.
3	<p>You are <u>required</u> to submit the below items to fspca@iit.edu no later than COB July 23, 2024.</p> <ul style="list-style-type: none"> • FSPCA Lead Instructor Waiver <ul style="list-style-type: none"> - The waiver is available on the course landing page. - Review, sign, and email the completed waiver to fspca@iit.edu. - A signed waiver must be on file in order to receive an FSPCA Lead Instructor certificate. • FSPCA Recording and Personal Data Authorization Form <ul style="list-style-type: none"> - The form is available on the course landing page. - This course and teach back practicum will be recorded. - Review, sign, and email the completed form to fspca@iit.edu. - Enrollees will not be admitted into the course until a signed authorization form is on file with FSPCA. • Photo ID <ul style="list-style-type: none"> - Remote identification and verification will take place. - Email fspca@iit.edu an ID with your name and photo for this purpose. - NOTE: Block out any sensitive information on the ID.
4	<p>You are <u>required</u> to download the electronic course materials.</p> <ul style="list-style-type: none"> • Electronic course materials will be available on the course landing page one week prior to the course start date. • After downloading the electronic course resources, we expect you to read the materials and have them accessible at all times during the course. • IMPORTANT: You <u>must</u> have the Instructor Guide and Workbook visually available at all times during the course. <p>Prefer hardcopies? Hardcopies of the Instructor Guide and Workbook are available for purchase.</p> <ul style="list-style-type: none"> • The FSPCA IA Conducting Vulnerability Assessments Bundle (includes the Instructor Guide, and Exercise Workbook) is available to course enrollees (\$52.00 USD + shipping): https://www.ifpti.org/li-material-order-form. Course enrollment will be verified before the order is fulfilled. <ul style="list-style-type: none"> - NOTE: Please allow 3 weeks for order and delivery to ensure receipt before the course start date. • The FSPCA Conducting Vulnerability Assessments Exercise Workbook is also available on the FSPCA Amazon Bookstore.

STEP 3: COURSE RECOMMENDATIONS AND REQUIREMENTS (CONT.)	
5	<p>We recommend you join the Zoom technical check-in. We will use this session to test your audio and video, familiarize you with the use of the chat, polling, and file sharing features, and to troubleshoot any Zoom connection issues.</p> <ul style="list-style-type: none"> • Date: Thursday, August 1, 2024 • Time: 9:00 am – 10:00 am (U.S. Central) • Duration: Approximately 5-10 minutes per participant • Zoom: Use the course Zoom link to attend this session. <ul style="list-style-type: none"> - The course Zoom link will be sent from "noreply@absorb.com" when you enroll. Please save this email. The Zoom link can also be found on the course landing page under "Course and Login Information".
6	<p>You are required to have visual contact with instructors throughout the entire course (e.g., webcam). Remote participation identification and verification will take place.</p>
7	<p>This combo course agenda is covered in four days, from 9:00 am – 1:30 pm (U.S. Central) daily. You are required to be present for the entire course and successfully deliver a teach back in order for you to receive your Lead Instructor certificate.</p> <ul style="list-style-type: none"> • The course Zoom link can be found on the course landing page under "Course and Login Information". <ul style="list-style-type: none"> - Contact the LMS Admin at LMSadmin@ifpti.org prior to the course if assistance is needed. • Please check-in by 9:45 am (U.S. Central) daily as we will begin promptly at 10:00 am (U.S. Central). • Short breaks will be incorporated throughout the course. • IMPORTANT: Late arrival and/or early departure <u>will</u> prevent issuance of certificate.
8	<p>You are required to have the following:</p> <ul style="list-style-type: none"> • An internet connection – broadband wired or wireless (4G/LTE) • Speakers and a microphone – built-in, USB plug-in, or wireless Bluetooth • A webcam or HD webcam - built-in or USB plug-in • A supported browser <ul style="list-style-type: none"> - Windows: Edge 12+, Firefox 27+, Chrome 30+ - macOS: Safari 7+, Firefox 27+, Chrome 30+ - Linux: Firefox 27+, Chrome 30+ • NOTE: At this time joining by Tablet or Phone is <u>not</u> permitted
9	<p>A link to the online course evaluation will be provided to you after successful completion of the course. You are required to fill out the course evaluation. You will have 72 hours to complete the evaluation. Your course certificate will not be issued until you complete the evaluation.</p>

TECHNICAL SUPPORT

If you need technical assistance, please contact the LMS administration team at LMSadmin@ifpti.org or by phone at 1-269-488-3258.

Additional questions? Contact fspca@iit.edu