

**Oregon State University (OSU) - Food Innovation Center (FIC)**  
1207 NW Naito Parkway, Portland OR 97209

**Tuesday, June 9 – Friday, June 12, 2026**  
9:00 am – 3:30 pm U.S. Pacific Time

This course combines the FSPCA FTR participant course and FSPCA FTR Lead Instructor training and takes place over **four days**. You must be present for the entire course. Late arrival and/or early departure will prevent issuance of certificate.

**Enrollees are expected to arrive 15 minutes prior to the course start time each day.**

Time	Day 1 (Participant Course)
9:00 AM - 3:30 PM PT	Welcome, Attendance, Housekeeping
	<b>Chapter 0:</b> Preface
	<b>Chapter 1:</b> Introduction and Background
	<b>15-MINUTE BREAK</b>
	<b>Chapter 2:</b> Application of the Food Traceability Rule
	<b>Chapter 3: Critical Tracking Events</b> and Key Data Elements
	<b>45-MINUTE LUNCH</b>
	<b>Chapter 3:</b> Critical Tracking Events and <b>Key Data Elements</b>
	<b>Chapter 4:</b> Traceability Plan Requirements
Questions / Day 2 Expectations	
<b>Adjourn</b>	
Time	Day 2 (Participant Course)
9:00 AM - 3:30 PM PT	Welcome Back, Attendance
	<b>Chapter 5:</b> Recordkeeping Requirements
	<b>Chapter 6:</b> Building a Traceability Program
	<b>Chapter 7:</b> Data System Characteristics
	<b>15-MINUTE BREAK</b>
	<b>Chapter 7:</b> Data System Characteristics ( <b>continued</b> )
	<b>45-MINUTE LUNCH</b>
	<b>Chapter 8:</b> Tracking Food through the Supply Chain
	<b>15-MINUTE BREAK</b>
	<b>Chapter 8:</b> Tracking Food through the Supply Chain ( <b>continued</b> )
Questions / Day 3 Expectations	
<b>Adjourn</b>	

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Time	Day 3 (Lead Instructor Course)
9:00 AM - 3:30 PM PT	Welcome Back, Attendance
	<b>Chapter 0:</b> Preface
	<b>Chapter 1:</b> Introduction and Background
	<b>Chapter 2:</b> Application of the Rule & Explain Activities <sup>1</sup>
	<b>15-MINUTE BREAK</b>
	<b>Chapter 3:</b> Critical Tracking Events and Key Data Elements & Explain Activities and Exercise <sup>1</sup>
	<b>Chapter 4:</b> Traceability Plan Requirements & Explain Activities <sup>1</sup>
	<b>45-MINUTE LUNCH</b>
	<b>Chapter 5:</b> Recordkeeping Requirements & Explain Activities and Exercise <sup>1</sup>
	<b>Chapter 6:</b> Building a Traceability Program & Explain Activities <sup>1</sup>
	<b>Chapter 7:</b> Data System Characteristics & Explain Activities and Exercise <sup>1</sup>
	<b>15-MINUTE BREAK</b>
	<b>Chapter 8:</b> How Lot Codes Move through the Supply Chain & Explain Activities <sup>1</sup>
	Assign slides for Practicum "Teach Back" <sup>2</sup>
Questions / Day 4 Expectations / Class Photo	
<b>Adjourn</b>	

<sup>1</sup> All activities and exercises focus on review of the Activity or Exercise Objective and how Instructors can use adult learning concepts to adapt exercises to facilitate learning. **Trainers will explain how to administer the activity or exercise NOT actually conduct them.**

<sup>2</sup> **Teach Back Requirement:** As part of the Lead Instructor Course, each participant must complete a "teach back" - a brief presentation (in English) using assigned curriculum slides to demonstrate their instructor skills and understanding of the FSPCA training materials. **Failure to demonstrate instructor skills and an understanding of FSPCA training materials through participation in exercises, questions asked, and teach back observations may result in you not receiving your Lead Instructor certificate. Remediation fees may apply.**

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Time	Day 4 (Lead Instructor Course)
9:00 AM - 3:30 PM PT	Welcome Back, Attendance, Questions from the Previous Day
	Course Wrap-up and Next Steps
	<b>Exercise (Group 1):</b> Practicum "Teach Back" <sup>2</sup>
	<b>10-Minute Break</b>
	<b>Exercise (Group 2):</b> Practicum "Teach Back" <sup>2</sup>
	<b>Exercise (Group 3):</b> Practicum "Teach Back" <sup>2</sup>
	<b>45-Minute Lunch</b>
	<b>Exercise (Group 4):</b> Practicum "Teach Back" <sup>2</sup>
	<b>10-Minute Break</b>
	Course Delivery and Administration
	Online Course Evaluation / Final Questions
<b>Adjourn</b>	

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